



Ref.No.10/SPAV/Estt/O.O/2024

Date: 28th November, 2024

कार्यालय आदेश
OFFICE ORDER

In pursuance to the approval of the Competent Authority, the following duties and responsibilities are hereby assigned to the below employees in addition to their regular duties:

Sl. No.	Employee Id	Name of the Employee	Designation	Responsibilities
1	121240086	Dr. Anurag Bagade	Assistant Professor Department of Planning	Warden (Boys Hostel)
2	23102	Ms. Deepthi Varghees	Assistant Professor (on Contract) Department of Architecture	Warden (Girls Hostel)
3	23203	Ms. D. Aparna Sai	Assistant Professor (on Contract) Department of Planning	Warden (Girls Hostel)
4	393240088	Shri T Gnani Chaitanya	Junior Assistant Stores & Purchase	Clerical Assistance for the Guest House work

This supersedes all earlier orders issued in this regard and comes into force with immediate effect.

के. वी. उमा महेश्वर राव
K V Uma Maheswara Rao
कुलसचिव/Registrar

To
All above members
Copy:

1. PS to Director for kind information to the Director
2. Dy. Registrar
3. Smt. Ekta, Assistant Professor, Department of Planning – to handover the charge to Ms. Deepthi Varghese and Ms. D Aparna Sai, Assistant Professors (on contract)
4. Shri Ch. Karthik, Assistant Professor, Department of Architecture– to handover the charge to Dr. Anurag Bagade, Assistant Professor
5. Ms. Kanda Priyanka, Hostel Assistant/Caretaker – to handover the charge of Guest House to Shri T Gnani Chaitanya, Junior Assistant
6. Guest House Incharge
7. Chief Warden/All Wardens
8. FIC -IT Cell
9. IT Section – to upload in website
10. Hindi Cell
11. Subject File
12. Office Order File
13. Accounts Section